



Minutes of LNSP 2009 Annual General Meeting

8pm Tuesday, 27 October 2009,
Royal Oak Hotel
36 College Street Balmain

Notice of the **2009 AGM** was provided in both an email circulated 13 October 2009 and within the October LNSP Newsletter circulated to all 2009 members, 14 October 2009. A notice was also placed on the whiteboard at the Centre.

Meeting opened at 8.20pm

Attendees: Andrew Davies, Holly McDermott, Lisa Healy, Bidy McDermott, Melanie Johnstone, Jane Keneally, John Molloy, Liz Fell

Apologies: Nicolle Starr Thomas, Nicky Corbishley

Election of Office Bearers:

The following positions were filled:

President and Public Officer **Andrew Davies**
Nominated by John Molloy
Seconded by Bidy McDermott

Secretary (incorporating Vice President and Public/Community Relations) **Jane Keneally**
Nominated by Andrew Davies
Seconded by Melanie Johnstone

Treasurer **Jane Keneally**
Nominated by Lisa Healy
Seconded by John Molloy

Membership Coordinator **John Molloy**
Nominated by Bidy McDermott
Seconded by Andrew Davies

Maintenance Coordinator **Bidy McDermott**
Nominated by Andrew Davies
Seconded by Jane Keneally



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Party Coordinator
Nominated by Andrew Davies
Seconded by Melanie Johnstone

Liz Fell

Fundraising Coordinator
Nominated by Andrew Davies
Seconded by Bidy McDermott

Nicky Corbishley

Toy Purchasing and Toy Maintenance
Nominated by Bidy McDermott
Seconded by Melanie Johnstone

Nicolle Starr Thomas

Functions Coordinator
Nominated by Jane Keneally
Seconded by John Molloy

Liz Fell

President's Report:

Over the 2009 financial year, LNSP has continued to thrive. The volunteer committee has done a terrific job in managing and advancing the centre, for all members to enjoy.

Highlights for the year include:

- Membership at an all time high of 220. Membership fees accounted for 62% of our income. Our Membership Coordinator, Lisa Healy has done a terrific job in managing the memberships program, welcoming new members to the centre, and keeping constant communication alive with members. Thanks Lisa for your hard and dedicated work.
- Our financial management has been solid.
 - Again this year we enjoyed a small operating surplus, of \$4,928.21. This is a very similar result to last year and shows that we have adopted consistent financial management practises.
 - A reduction in insurance costs allowed us to increase spending on maintenance. The carpeting of the main cottage is an example.
 - Despite the tough external financial environment during the year, we managed to retain reasonable cash, with cash in the bank, as at 21 October 2009, at \$25,075.32.
 - A big thank you to Jane Keneally, our Treasurer for keeping on top of the numbers this year.



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- Our maintenance and improvement works have continued this year. Under the management of Bidy McDermott we have new carpet in the main cottage, new signage and a new shade cover in the outdoor sand-pit area. These major works, and the more to come, have marinated our important community asset and provide a refreshed play-space for our kids. Everyone agrees that Bidy has done a sensational job in leading the very difficult and time consuming role of Maintenance.
- The centre has also had positive response as a party venue, generating \$5,000 in revenue (up 60% from prior year) with every Saturday fully booked until the end of this calendar year.
- We ran a series of very successful workshops as part of the Positive Parenting Program. This was a new initiative for us and proved successful. Thanks to the generosity of our members and sponsors and the efforts of LNSP volunteers, we were able to raise \$1,074 for this initiative.
- During September we held the very successful Dad and Grandad Day with approximately 70 members in attendance. As the end of this year approaches, we particularly look forward to the Christmas Party to be held on 5 December 2009. I would like to thank our Functions Coordinator, Melanie Johnstone for all her great work.

Outlook for Next Year

I am very excited about 2010. We have submitted a proposal, under a government grant scheme, to seek funding for a major over-haul of the centre. It will be terrific if we are successful. If not, we will find other ways to continue to enhance LNSP.

The Volunteer Committee

It is with a sense of great pride that I acknowledge the efforts of the current Volunteer Committee. We have all worked very well together this year. We are all time poor, and it is not easy to find time to dedicate to community initiatives like LNSP. I hope all committee members feel a sense of "Contribution", as I do. Several of the committee members will leave us this year and I would like to especially thank Lisa Healy, Holly McDermott and Melanie Johnstone for their work during the year.

And I hope to see some new faces on the committee for FY10.

Andrew Davies
President



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Treasurer's Annual Report 2009

Accounts attached at end of LNSP Committee Members Reports

The Little Nicholson Street Playcentre's financial statement for the year ending 30 September 2009 shows an operating surplus of \$4,928.21. This compares to an operating surplus of \$4,994.29 for the previous financial year.

Total income was \$39,549.28 with net revenue of \$36,657.91. the main source of income being membership fees of \$24,386. Parties also contributed significantly, with net revenue of \$5,260. This represents a significant increase over the previous financial year. Revenue from five trip tickets also grew, totalling \$4,445. Gross expenses were \$34,621.07, with net expenditure of \$31,29.70.

The most significant expenses were maintenance and toys. The total expenditure for maintained, infrastructure and the related areas of keys and security was \$12,707.94. This figure includes some one off or irregular expenses such as the completion of the recarpeting of the main cottage and repainting several areas of the play centre. Total expenditure on cleaning and maintenance of the yard was \$7015.00. Expenditure on toys for this financial year was \$5,811.46.

There was a major decrease in expenditure on insurance due to legislation changes relating to not for profit organisations. This enabled us to offset increases in other areas and realise an operating surplus similar to the previous financial year.

Cash at bank as of October 21st 2009 was \$25,075.32

Jane Keneally
Treasurer

2009 Key Achievements:

Details in attached *LNSP Committee Members Reports*

Other Business:

Blocked toilet in children's' bathroom to be fixed immediately

All fees and charges - membership, 5 trip ticket and party hire - to remain the same for 2010, with a voluntary *Building and Maintenance Works* contribution section included on the membership forms

Next Meeting:

Tuesday 24 November 2009 at 8.00pm Royal Oak Hotel, followed by a dinner for all 2009 and 2010 Committee members

Meeting closed at 9.05pm



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LNSP Committee Members Reports

Membership Annual Report 2009

- We now have 224 members (a record as at this time of year), of which 116 were previous members, and 108 are new members.
- 2 year memberships were taken up by 14 members, and 32 were carried on from 2008.
- 5-trip tickets have continued to sell very well with 112 being sold this year to date.
- Working bees have been reasonably well attended with 36 members having already attended, and a further 44 having nominated to attend in November.

Lisa Healy
Membership Coordinator

Maintenance Annual Report -009

The maintenance department has been very busy this year with huge improvements to the playcentre. Below is a list of some of the major works:

- New carpet in the main cottage
- New floor & storage unit in the craft room
- New vacuum cleaner purchased
- New signage around the centre
- New padlocks on all the doors & gates to improve security
- New shade cloth over the sand-pit
- The trees were trimmed
- The main cottage got a face-lift including a new dress-up corner, a new baby corner & new bookshelves for the book corner

There are some on-going issues at the centre including the tripping hazard which the tree roots cause around the decking as well as the permanently blocked toilet in the children's toilet area (a tree root has grown into the pipe). Both of these are very expensive issues to resolve & we are hoping to get approval for funding from the state government so they can be fixed.

Biddy McDermott
Maintenance Co-ordinator



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Party Annual Report 2009

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- Approx 70 parties booked in 2009 raising over \$5000 - up about 60% on last year
- Plenty of positive feed-back received about the centre as a venue
- No complaints received from third parties regarding parties
- No bonds were retained
- Every Saturday till the end of the year is presently fully booked

John Molloy
Party Coordinator

Toys Annual Report 2009

There have been many new additions to toys at the play centre this year, as well as a mini make over of the cottage.

Baby dolls, with additional clothing and cots have been purchased.

A wooden microwave and dishwasher have been added to the play kitchen area in the cottage. Also more plastic foods and cooking equipment.

Dolls for the dolls house have been added. Additional baby toys including baby activity centre with wire / bead maze on top. Assorted animal dress ups and capes, also fairy costumes.

2 new baby bouncers.

The craft room has become very popular and is continually being re stocked with crayola paints, art paper, stickers and cut outs. Play doh has been purchased.

Thomas the tank engine trains have been added to the train table.

New buckets, spades and sandcastle moulds have been purchased for the sand pit.

I look forward to another year of toy purchasing for you and your children's enjoyment.

Nicolle Starr Thomas
Toy Purchasing and Toy Maintenance

Functions Annual Report 2009

- The Centre's Easter Party was held on Saturday, 4 April 2009 with over 100 children, parents and carers in attendance. Children enjoyed an Easter egg hunt, sausage sizzle, magic show and face painting.
- LNSP Dad and Grandad Day was held on the 5th of September 2009. Approximately 70 members (including children) attended the event. Entertainers from Woo Hoo Entertainment came dressed as clowns and taught the children circus tricks.
- Function Coordinator (Melanie Johnstone) resigning in October after two years in the role.
- Christmas Party to be held on 5 December 2009 between 10 and 12 pm. Melanie will assist the new coordinator to plan and organise this event as part of her handover.

Melanie Johnstone
Functions Coordinator



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Fundraising Annual Report 2008/9

In 2008/9 the LNSPC Committee set a fundraising target of \$500.

Three fundraising events were held in June and July 2009, part of a Positive Parenting program of events for members. These were: First Aid for Kids, Managing Difficult Moments and Encouraging Self Esteem. All were hosted at the Royal Oak Hotel, Balmain and tickets were sold for \$15 per session for members and \$20 for non-members. A total of \$1074 was raised for the centre.

All three events sold out in a matter of days, with the sessions hosted by Dr Sally Wooding slightly more popular than the more practical First Aid event hosted by Rod Bryant-King, and each had a waiting list. Feedback for the events from members was very positive and the Committee intends to repeat these fundraising events in 2010.

Nicky Corbishley
Fundraising Coordinator