



**LITTLE NICHOLSON STREET PLAYCENTRE INC (LNSP)
ANNUAL GENERAL MEETING (AGM) – 21 OCTOBER 2010**

AGENDA – 2010 AGM

1. President's Report - Report of activities of LNSP for the 2010 financial year (highlights and achievements)
2. Treasurer's Report – Statement of 2010 financial position
3. Election of office bearers and members of the LNSP Committee for the 2011 financial year.
Positions to be filled:
 - a. President and Public Officer
 - b. Vice President (incorporating Secretary and Public/Community Relations)
 - c. Treasurer
 - d. Maintenance Coordinator (possibly shared between 2 committee members)
 - e. Membership Coordinator
 - f. Party and Fundraising Coordinator
 - g. Functions Coordinator
 - h. Toy Purchasing and Maintenance
4. 2010 Key Achievements:
 - a. Membership Report (the end of year membership base)
 - b. Maintenance Report (works carried out during 2010)
 - c. Party Report (party utilisation during 2010)
 - d. Toy Report (toys purchased and maintained during 2010)
 - e. Functions / Fundraising Report (functions and fundraising carried out during 2010, including the Balmain Ball)
5. All other business



1.. PRESIDENT'S REPORT

- After 3 years serving as the President of LNSP I am extremely proud to be able to hand over the leadership of the playcentre, especially given that the playcentre has such strong foundations and our future appears to be very secure.
- We end the year with a strong membership base (186 members). We are financially strong and we enjoy solid support from the local community and from Local and State Governments.
- Our financial result is outlined in detail in these notes. The highlights being:
 - Total Income for 2009/10 at \$71,879.96
 - Total expenses for 2009/10 at \$52,879.14
 - Operating surplus for 2009/10 at \$19,000.82
- We have completed a major renovation, funded under the NSW State Government's Community Building Partnerships Program. Earlier in the year we won a grant of \$81,500 and we have used these funds to overhaul our main cottage and sandpit play areas. We have managed the project within budget and also within our scheduled timeframes. Being on time was critically important and allowed us to minimise the closure of the centre and hence disruption to our members.
- I would like to thank John Greenwood and Associates (local Balmain Architects) and Cambuild (our builder) for the high quality and professional work that they provided in order to deliver the renovations.
- I am also very proud to have been able to work alongside a group of very capable and professional people, all serving on our volunteer committee. I would like to thank all committee members for donating their valuable time and for helping to improve the playcentre for our current members, as well as helping to secure the future of the playcentre for future members. Whilst it is difficult to call out all individual contributions, the work that Nicky and her fundraising team have carried out deserves special mention. Well done Nicky and team. In establishing the Balmain Ball you exceeded all expectations and raised more money than we could have imagined.
- Finally, I encourage the new President and the new Committee for Financial Year 2011 to continue to invest in and develop the playcentre. There is always more that can be done and I am pleased to be able to hand over to a new, freshly energized group of volunteers who will no doubt continue all of the good work.

Andrew Davies
President



2. TREASURER'S REPORT

- In the 2009/10 financial year, we've undertaken a hugely successful major upgrade of the centre, as well as an ambitious and incredible fundraising event, Balmain's Winter Ball,. The ball operated at significant profit.
- It is important to point out that the financial summary outlined below **excludes the government grant of \$81,500** received from the Community Building Partnerships Program. Whilst the \$81,500 can be considered income, under the funding scheme, we are required to spend the funds entirely, or hand back any unspent funds. For this reason the outcome for the financial year will net to \$0. We plan to finalise accounting with Community Building Partnerships Program before the end of October 2010 and once finalised, reflect in our accounts.

Income

- **Total Income for 2009/10 was \$71,879.96.** This was boosted enormously by the incredible work that Nicky and her team did in terms of fundraising. If we exclude the tremendous fundraising efforts, for comparison reasons, income was a healthy **\$37,327.96.**
- This result is broadly consistent with the previous year, where income was \$39,759.82. When considering the impact that closing the centre for two months had on party, membership and five trip ticket revenues, is a solid financial result.

Expenses

- **Total expenses for 2009/10 were \$52,879.14.** This was impacted by the outlay for the Balmain Winter Ball. When excluding the costs of hosting the ball, our expenses were \$33,072.11.
- The expenses result compares to \$40,727.24 in the previous financial year. **Excluding the costs for the ball, our expenses have reduced when compared to the previous year.**

Profit and Loss

- **The operating surplus for 2009/10 was \$19,000.82,** which is a great result. This includes \$15,022, which was the net profit for the Balmain Ball. If we exclude the fundraising proceeds from the ball, our operating surplus was \$4,255.52.
- **Total Cash At Bank as of October 20 2010 is \$45,968.97.** There are approximately \$15,000 in costs for our building works yet to be paid.



- This leaves LNSP in a very strong financial position for the upcoming year, especially as we can expect an upswing in membership and five trip ticket revenue due to the positive feedback that we are getting with regard to the upgrade of LNSP.
- I've thoroughly enjoyed serving as treasurer for the past two years and being a part of this great team and a part of a big change for LNSP. Thanks everyone!

Jane Keneally
LNSP Treasurer



**LITTLE NICHOLSON STREET PLAY CENTRE
INCOME AND EXPENDITURE 2009-2010 FINANCIAL YEAR**

INCOME

Membership Fees (1 year)	\$17,165.00
Membership Fees (2 years)	\$3,567.00
Merchant Settlement	\$2,275.00
Five Trip ticket	\$4,372.00
Working Bee Levy	\$-
Fundraising - Building Fund	\$34,552.00
Fundraising – General	\$-
Parties	\$8,350.00
Interest Income	\$322.46
Other	\$1,276.50
TOTAL INCOME	\$71,879.96

EXPENDITURE

Insurance	\$775.00
Electricity	\$374.93
Stationary & Postage	\$221.60
Printing	\$-
Cleaning & Yardman	\$9,602.00
Maintenance	\$8,994.72
Keys and Security	\$-
Infrastructure and furniture	\$-
Toys & Equipment	\$4,604.05
Party Bond Reimbursement	\$3,445.00
Internet Advertising	\$-
Fundraising Expenses	\$19,806.70
Event Expenses	\$1,791.63
Post Office Box Rental	\$84.00
Refund of Working Bee Levy	\$1,175.00
Online Banking Fees	\$32.00
Merchant Fees	\$376.11
Other	\$1,596.40
TOTAL EXPENDITURE	\$52,879.14

OPERATING SURPLUS / DEFICIT	\$19,000.82
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CASH AT BANK AS AT OCTOBER 20TH 2010 - EVERY DAY ACT	\$11,436.32
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CASH AT BANK AS AT OCTOBER 20TH 2010 - HIGH INTEREST ACT	\$28,775.53
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CASH AT BANK AS AT OCTOBER 20TH 2010 - BUILDING FUND	\$5,757.12
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TOTAL CASH AT BANK AS AT OCTOBER 20TH 2010	\$45,968.97
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**LITTLE NICHOLSON STREET PLAY CENTRE
INCOME AND EXPENDITURE 2009-2010 FINANCIAL YEAR**

INCOME	<i>As At Sept 2009</i>	<i>As At Sept 2010</i>	<i>Differential</i>
Membership Fees (1 year)	\$20,325.00	\$17,165.00	\$(3,160.00)
Membership Fees (2 years)	4,417.00	3,567.00	(850.00)
Merchant Settlement		2,275.00	2,275.00
Five Trip ticket	4,445.00	4,372.00	(73.00)
Fundraising - Building Fund		34,552.00	34,552.00
Fundraising - General	2,020.10	-	(2,020.10)
Parties	6,975.00	8,350.00	1,375.00
Interest Income	77.02	322.46	245.44
Other	1,500.70	1,276.50	(224.20)
TOTAL INCOME	\$39,759.82	\$71,879.96	\$32,120.14
EXPENDITURE			
Insurance	\$4,929.55	\$775.00	\$(4,154.55)
Electricity	376.47	374.93	(1.54)
Stationary & Postage	240.65	221.60	(19.05)
Printing	669.60	-	(669.60)
Cleaning & Yardman	9,333.00	9,602.00	269.00
Maintenance	7,888.25	8,994.72	1,106.47
Keys and Security	1,379.95	-	(1,379.95)
Infrastructure and furniture	3,306.75	-	(3,306.75)
Toys & Equipment	5,473.37	4,604.05	(869.32)
Party Bond Reimbursement	2,170.00	3,445.00	1,275.00
Internet Advertising	-	-	-
Fundraising Expenses	483.48	19,806.70	19,323.22
Event Expenses	1,408.37	1,791.63	383.26
Post Office Box Rental	75.00	84.00	9.00
Refund of Working Bee Levy	1,250.00	1,175.00	(75.00)
Online Banking Fees	57.75	32.00	(25.75)
Merchant Fees	-	376.11	376.11
Other	1,685.05	1,596.40	(88.65)
TOTAL EXPENDITURE	\$40,727.24	\$52,879.14	\$12,151.90
OPERATING SURPLUS / DEFICIT	\$(967.42)	\$19,000.82	



2. Election of office bearers and members of the LNSP Committee for the 2011 financial year. Positions nominated as below

Role nominated for: President
Name of nominee: **Jane Keneally**
Nominated by: Andrew Davies
Seconded by: Biddy McDermott

Role nominated for: Treasurer
Name of nominee: **Briony Lee**
Nominated by: Jane Keneally
Seconded by: Yvette Lejins

Role nominated for: Communications
Name of nominee: **Ros Allison**
Nominated by: Lisa Grima
Seconded by: Yvette Lejins

Role nominated for: Fundraising
Name of nominee: **Kylie Evans**
Nominated by: Yvette Lejins
Seconded by: Lisa Grima

Role nominated for: Parties Coordinator
Name of nominee: **Bree Mankin**
Nominated by: Lisa Grima
Seconded by: Nicolle Starr-Thomas

Role nominated for: Toys and Equipment
Name of nominee: **Kate Quirk**
Nominated by: Nicolle Starr-Thomas
Seconded by: Jane Keneally

Role nominated for: Membership Coordinator
Name of nominee: **Lisa Grima**
Nominated by: Yvette Lejins
Seconded by: Bree Mankin

Role nominated for: Functions Coordinator
Name of nominee: **Liz Williamson**
Nominated by: Jane Keneally
Seconded by: Andrew Davies



4. 2010 Key Achievements

MEMBERSHIP REPORT

- We presently have 187 members (including Kylie Evans), of which 90 are new members.
- Overall membership numbers were down 37 (or 17%). This can probably be attributed to the recent building works.
- 2 year memberships were taken up by 9 (14 last year) members, and 14 (32 LY) were carried over from 2009.
- 5-trip tickets have sold extremely well this year – 125 (112 LY).
- Working bees have been extremely well attended.

John Molloy

MAINTENANCE REPORT

- The maintenance department has been very busy this year with huge improvements to the playcentre. Below is a list of some of the works undertaken.
- Major plumbing work was carried out in February due to last year's ongoing issue of one of the children's toilet constantly getting blocked because a tree root on the property had grown into the pipe.
- We have a lovely new cleaner who is keeping the playcentre in fantastic condition.
- Another of last year's issues – the tripping hazard from a tree root around the decking near the sand-pit – has been addressed as part of the major works.
- For more detail on the major works carried out at the playcentre please see the President's Report.
- The playcentre has never looked better! After being a member for over 6 years including 3 years on the committee, sadly it's the end of an era for my family and time for me to hand over the reigns to the next generation of committed volunteers.

Thank you,
Biddy MvDermott

PARTY REPORT

- Parties at the Playcentre have always been a hit, with this year being no exception. Although the centre was closed for 6 weeks this year for some renovations, the demand for parties was still strong for the year having nearly filled every opening and a strong demand for Sunday parties. We held 64 parties (6 fewer than last year), July being the strongest with 9 parties, and February being the weakest with only 4. This equates to \$4800 profit for the centre which is a little less than last year.



- Some of the feedback received is as follows:
 - Thankyou very much, we had a fantastic birthday party on Saturday
 - We had such a great party, thankyou, it was perfect for our Mother's group joint 2nd birthday. I love LNSP it's such a good place to take Oliver
 - Just wanted to say that my son had a wonderful 3rd birthday party on Saturday and everyone enjoyed the venue
 - Everyone seemd to have a good time. Pass the parcel with 3 yr olds is hilarious as we have realised. Thanks for your participation with the parties there. It's a perfect venue for this type of thing and age group.
 - No problem at all Lisa, thanks for letting us use the centre – it was brilliant, thanks.
 - The party was great and the rain held off for the duration. I was really pleased with how easy it was, we did a BBQ or bacon and egg rolls and sausages which made it easy to feed everyone. I picked up cupcakes from the new cupcake shop in Balmain on the way. The kids are always entertained by all the great toys, cars and bikes
 - Great! Thanks for the tips – very useful
 - Many thanks for the party it went really well and strangely enough was actually quite relaxing once it actually started.
- So if you are looking for somewhere perfect for your next birthday party, why not try the playcentre. It costs only 475, and is equipped for any type of weather. It's fantastic for all pre-schoolers and with a fence right around, you can relax and enjoy the fun with other parents while the children play.
- For all enquiries please email Lisa Grima at Insparty@gmail.com

TOY REPORT

- With the recent renovation of the play centre we have made the following purchases.
 - A three sided play centre, the play panels are fun and educational. It develops fine motor skills and encourages imaginary play.
 - New sturdy and durable grocery carts
 - Assorted dolls clothes for the baby dolls
 - Wooden dolls prams
 - Buckets, spades and sand and whater wheel for our new sand/water area.
- All remaining toys have been repaired or replaced. The craft room is still very popular, it is continually restocked with crayola paint, paper, stickers,glue etc.
- I hope you and your children have had a fun year at LNSP and will continue to do so in our newly renovated centre
- Nicolle Starr-Thomas



FUNDRAISING REPORT

Following the fantastic result of securing a substantial grant from the NSW Community Partnerships program towards the redevelopment and renovation of the Playcentre, in the 2009/2010 financial year the LNSP Committee, under the guidance of the Fundraising Committee member Nicky Jones, undertook an ambitious fundraising campaign for the \$8,000 we had committed to securing in match funding to leverage the grant. With the annual fundraising income target of \$1000 added to this, our intension was to raise \$9,000-10,000.

With the support of the LNSP Committee, a group of members – a fundraising team – decided to organise a large-scale fundraising Gala for members and their friends, the Balmain Winter Ball. The profit was projected partly from a small % of the ticket sales, but mainly from the silent auction and Diamond raffle which took place on the night of the Ball itself in August 2010. Our sincere thanks and appreciation on behalf of all members goes to Canturi Jewels and particularly to LNSP member Patricia Canturi for donating the diamond pendant to the raffle held on the night. We would also like to recognise and thank the many individuals and businesses who donated goods or services to our fundraising efforts and particularly to the silent auction and raffle.

To offset the expenditure for the event, ensure we reached our fundraising target and also engage those members who may have wished to help but did not wish to do so by attending the Ball, we arranged – under the leadership of LNSP member Clair Swanson – a members raffle held in the weeks prior to the Ball. This raffle raised \$4,500 – a terrific result – and we would like to thank Clair, her team of ticket-sellers and everyone who bought a ticket for helping us reach this target.

I am pleased to report that with the ticket sales, members raffle, Diamond raffle and silent auction, in total we raised over \$15,000 – an impressive result - and I would like to thank the fundraising team of LNSP members: Clair Swanson, Holly Cherry, Cheli Lawlor, Jane Keneally and Ros Allison along with others who contributed to making the event such a success. Furthermore, feedback from those attending the event has been so positive that there are already plans to make this an annual fundraising event.

I am delighted to report that as the profit from our fundraising efforts was considerably greater than we anticipated, with the agreement of the outgoing 2009/10 committee we have approached Elsie's Refuge Shelter and on behalf of its members the LNSP have offered to donate between \$2,000 and \$3000 towards the costs (household items, clothes, toys etc) of rehousing some of the women and children who are clients at the refuge. Whilst we are still in discussion about what form of help this will take, it looks likely that we will be collaborating with the Rotary Club to assist them with costs associated to collecting items on behalf of those women trying to set up new homes. This could also lead to future collaborations with the Rotary Club where the LNSP and its members can assist further – such as a toy donation day for members.

I have very much enjoyed my two years as Fundraiser Committee Member with the LNSP and wish the ongoing committee every success with their support of our wonderful and much-appreciated Playcentre.

Nicky Corbishley



5 All other business

Maintenance

Still needing to nominate a replacement for Bidy McDermott.

An essential role, but likely to require less effort than in 2010, with renovation complete, and plumbing works now requiring less ongoing maintenance.

Keys – Bidy to complete final list of key holders, with key numbers. Jane and Ros new signatories for cutting keys as required.

Fundraising

Following fundraising achievement far in excess of expectation, the committee agreed to donate \$2400 to a charity in the Leichhardt Council area.

The Elsie refuge provides crisis accommodation, services and support to women and children suffering domestic violence.

Nicky to provide details on specific request, and the committee agreed that a one off payment be made, with no ongoing commitment.

Water feature

A member raised a specific safety concerns with the new water pump feature, (installed as part of the September renovation works)

Committee agreed to investigate conducting another KidSafe audit. **Jane to investigate and book.**

It was also discussed that

- Parents and carers are responsible for their children while in the centre, and that signage could be included to remind parents of their obligations.
- The water pump design, with drainage located directly underneath – in the sandpit – ensures that water does not pool.
- That water is still readily available, at childrens height in the sinks and toilet area which has often been used to carry water through to play in the sandpit.
- And that new seating installed around the sandpit area, which should enable parents and carers to sit close to the water pump to more easily supervise.

Next meeting

To be held Thursday November 11, 8pm upstairs at the Royal Oak, cnr Curtis and College St Balmain.